



## **Horniman Market – every Sunday 10am – 3pm**

The established Horniman Market takes place every Sunday between 10am and 3pm in the glorious Gardens of the Horniman in Forest Hill, South East London. With stunning views across London, the Gardens consist of sixteen acres of award-winning, beautifully maintained formal and natural landscapes. The stalls nestle in between the Sound Garden, Butterfly House and Animal Walk, next to the Bandstand, surrounded by lawns, benches and picnic tables.

The Museum is situated next to the Gardens. It was opened to visitors in Victorian times by Frederick John Horniman. The collection includes internationally important collections of anthropology and musical instruments, as well as an acclaimed Aquarium, exhibition space and a Natural History Gallery. The Museum holds regular events and is an active hub for the local community.

### **Parking and Access**

Parking for stall holders is not available on site. However, parking is available in surrounding roads. Access to the site is between 8.15am and 10am for set-up and from 3pm, for break-down. Please ensure you are cleared by 4pm.

### **About Trading**

Stall holders who grow/rear or produce their product themselves within the UK are invited to attend. Additionally, secondary producers must do their best to source their ingredients as locally as possible. We also welcome ethically-sourced imports such as Fairtrade chocolate and consciously imported products grown organically.

We want to support local farmers and promote mixed and small farms, support local producers, artists and craftspeople, and reduce food miles thus lessening our impact on the environment. We are resolute on the importance of these issues, however, these are not stipulations and if you don't meet the specifics of the above but you are trying to reduce your impact in other ways then you will still be considered. We are open to the complexities of ethical food production.

### **Packaging and cutlery**

Traders should use only recyclable or biodegradable/compostable packaging.

### **Fees**

We charge a cash fee at the end of each market day which will be collected by the Market Manager. Fees are based on takings and are as follows:

- Up to £250: £25
- £250 – £450: £40
- £450 – £650: £55
- £650 – £850: £65

- £850 – £1,000: £75
- £1,000 & above: £85

As an introductory offer, your first two weeks of trading (excluding event days) are offered free of charge. This is so that we can test the Market works for you and us and enables traders to finance their set-up costs.

## Requirements

You must possess the requirements below before you can start selling at our market, although you are free to apply to trade with us prior:

1. Public a Product Liability Insurance either up to £2 million or above.
2. Banner or sign with company name.
3. Clean, pressed table cover.
4. A trading-quality gazebo (NOT a garden gazebo designed for the home) with four weights, or traditional market stall, table(s).
5. If you do not have your own table, gazebo or stall then talk to us about using the Bandstand which provides shelter. We also have tables and benches available for use.

## What Happens Next?

1. Complete and submit a Traders' Registration form:  
<https://horniman.wufoo.com/forms/zhnnw2b0uie7i7/>
2. Send us your public liability insurance documentation via email.
3. We will get back to you within three weeks, letting you know the outcome of your application. If your application is approved we will send you a timetable of available days and a Market Traders' Pack. Please note that once you confirm your dates you will be obliged to show up and trade. 7 days notice of cancellation will be required or you will still be charged a pitch fee.
4. We'll send you a confirmation email.
5. Come and trade.