

HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST

Summary of the Board meeting of 11 July 2011

Present: Timothy Hornsby (Chair), Jocelyn Barrow, Robert Crawford, John Irving, Michael O'Hanlon, Clare Paterson, Rosamund Sykes, Hilary Taylor, Eugenie Turton

Apologies for absence: Paul Henderson, Lynton Jones

1. Audit Committee

The Chair of the Audit Committee presented the Audit Committee's annual report to the Board and reported back from the Audit Committee meeting of 15 June.

2. Annual Report and Accounts

The Board reviewed and approved the Annual report and accounts for 2010/11.

3. Annual Monitoring Reports

The Board received annual monitoring reports on key activities during the year, including visitor monitoring information, web visits, staff and volunteers, complaints, health and safety, access to the Study Collections centre. The Board also received the end of year management accounts for 2010/11.

4. Finance and General Purposes Committee

The Chair of the Finance and General Purposes Committee briefed the Board on recent discussions. The Board approved changes to the Delegated Authorities which the Committee recommended to it.

5. Horniman Museum Enterprises (HME)

The Board received a report on the activities of HME during 2010/11 and its plans for changes to commercial activities.

6. Gardens Redevelopment Project

The Board were briefed on progress on the Gardens redevelopment including the impact which works were having on visitor access to the site and steps being taken to mitigate this.

7. Management Report

The Board received the Chief Executive's report for the period February - June 2011 and noted the management accounts for the period April- May 2011. The Board agreed that the admissions charges for the 'Bali dancing with the gods' exhibition should be reviewed in line with recommendations by the Horniman's management. The Board also supported plans to seek funding for addressing infrastructure problems in the Centenary Gallery.

8. Potential Transfer

The Board discussed and agreed the issues which should be provided to any future potential sponsor as context for any discussions on change of sponsorship arrangements.

9. Loan

The Board approved the loan of musical instruments from the Music Gallery to the National Maritime Museum.

10. Risk Register

The Board reviewed the risk register and confirmed its assessment of the current levels of risks facing the organisation.