

## **HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST**

### **Summary of the Board meeting of 7 February 2011**

**Present:** Timothy Hornsby (Chair), Robert Crawford, Paul Henderson, John Irving, Lynton Jones, Michael O'Hanlon, Clare Paterson, Rosamund Sykes, Hilary Taylor, Eugenie Turton

**Apologies for absence:** Jocelyn Barrow

#### **1. Chief Executive honour**

The Board congratulated the Chief Executive Janet Vitmayer on the award of a CBE in the New Years Honours list.

#### **2. Audit Committee**

The Chair of the Audit Committee updated the Board on Audit Committee discussions including the assurance given by internal audit and the latest pension scheme valuation.

#### **3. Horniman Museum Enterprises (HME)**

It was reported that the contract for the café operation had been renegotiated and transferred to HME from the Trust.

#### **4. Finance and General Purposes Committee**

The Chair of the Finance and General Purposes Committee briefed the Board on proposed changes to the Delegated Authorities and to the format of the management accounts.

#### **5. Gardens Redevelopment Project**

The Board were briefed on progress on the Gardens redevelopment.

#### **6. Ratification of Banking facilities**

The Board confirmed the decision for the Trust to continue banking with Clydesdale Bank and ratified the facilities letter.

#### **7. Management Report**

The Board received the Chief Executive's report for the period October 2010- January 2011 and noted the management accounts for the period April- December 2010.

#### **8. Corporate Plan 2011-13**

The Board approved the corporate plan for 2011-13.

#### **9. Budget 2011-12**

The Board approved the budget for 2011/12 subject to further discussion and approval of the capital proposals with the Finance and General Purposes Committee.

#### **10. Strategic planning**

The Board agreed that its meeting in April should take the form of an 'Awayday' where it considered the long term strategic direction of the Horniman over the next 10 years.

#### **11. Transfer**

The Board approved the transfer of Nineteenth Century Syrian textiles to the V&A on the basis that collections should be kept together.

#### **12. Risk Register**

The Board reviewed the risk register and confirmed its assessment of the current levels of risks facing the organisation.