

HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST

Summary of the Board of Trustees Meeting of 17 March 2008

Present

Timothy Hornsby (in the Chair), Kate Buchanan, Robert Crawford, Paul Henderson, Lynton Jones, John Mack, Sue Minter, Clare Paterson, Rosamund Sykes, Eugenie Turton
Museum Director, Secretary and Assistant Director (Finance and Resources), Assistant Director (Curatorial and Public Services), Head of Collections Management and Special Projects

Apologies for absence

Jocelyn Barrow, Steve Bullock

1. Audit Committee

Trustees noted the discussions of the Audit Committee in relation to arrangements for internal audit and review of the terms of reference for the Audit Committee. The Board endorsed the approach agreed by the Audit Committee in relation to arrangements made for payments to the pension fund.

2. Bank Facilities

The Board ratified the terms on which Banking Facilities would be provided to the Trust.

3. Corporate Plan 2008-2011

The Board approved the Trust's corporate plan subject to changes being made in the text to reflect discussion of the draft plan.

4. Management Report

The Board received Museum Director's quarterly report for the period January – March 2008, including the management accounts for the period to April 2007 - January 2008

5. Sustainable Development Action Plan

The Board reviewed the Sustainable Development Action Plan which the Trust has developed to support implementation of its Sustainable Development Policy and gave its support to the implementation of the Action Plan.

6. Risk Register

The Board reviewed the risk register and confirmed its assessment of the current levels of risks facing the organisation.