

HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST
Summary of the Board meeting of 1 February 2010

Present

Timothy Hornsby (Chair), Kate Buchanan, Steve Bullock, Robert Crawford, Paul Henderson, Lynton Jones, John Mack, Clare Paterson, Rosamund Sykes, Eugenie Turton

Apologies for absence: Jocelyn Barrow

1. Audit Committee

The Board received a report from the Chair of the Audit Committee and noted the findings of the recent internal audit reviews and its comments on the revised Health and Safety Policy. The Board gives its formal approval to the revised Health and Safety Policy

2. Ratification of Banking facilities

The Board ratified the banking facilities provided to the Horniman.

3. Management Report

The Board received the Chief Executive's report for the period October – December 2009, including the management accounts for the period to April 2009 – December 2009 and noted the activities, including the success of the Robot Zoo temporary exhibition and the Stories of the World project funded through Renaissance in the Regions which is part of the Cultural Olympiad.

4. Corporate Plan

The Board approved the Corporate Plan for 2010-2013 and noted the difficulty in drafting a three year plan at the current time when only the first year of the plan fell within the current funding agreement with DCMS

5. Budget 2010/11

The Board approved the Budget for 2010-11 and agreed that the designation of reserves for the Evolution 2010 level should continue at its current level with further review by the Audit Committee after the outcome of the Stage 2 HLF application was known.

6. Acquisitions and Disposal Policy

The revised Acquisitions and Disposals Policy was agreed by Trustees

7. Human Remains Policy

The Human Remains Policy was agreed as an Annex to the Acquisitions and Disposals policy

8 Risk Register

The Board reviewed the risk register and confirmed its assessment of the current levels of risks facing the organisation.